

To Play Elearning and Identify competencies that need completing.

The ESR logon page or Dashboard has a group of Portlets. Each has a function.

**The Compliance Portlet shows** your current compliance and finds any competencies due to expire within the next 3 months.

Click on the drop-down chevron next to 100% to view those competencies coming up.

for renewal or have expired. Once expanded the chevron will point to the right.

Percentage Compliance: 100%

**My Compliance**

Assignments:  
10523945 - E-learning Develc

Percentage Compliance: 100%

**Information:** The following competencies are within 3 months or less to expiry. Please ensure you undertake the appropriate action before they expire.

| Competency Name   | Status |
|---|--------|
| <input type="radio"/> Fire Safety - 3 Years                           |        |
| <input checked="" type="radio"/> Health, Safety and Welfare - 3 Years |        |

[▶ Play](#) [🔍](#) [View](#)

An information tab will show explaining how many competencies will expire in the next 3 months.

Each has a radio button along the left-hand side enabling users to select which they wish to complete.

Click on the package and click Play. This will take you direct to the elearning.

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|--|--------|
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| <input checked="" type="radio"/> Health, Safety and Welfare - 3 Y... |        |

[▶ Play](#) [🔍](#) [View](#)

Health, Safety and Welfare Level 1

This e-learning session meets the statutory and mandatory training requirements and learning outcomes for Health, Safety and Welfare Level 1 in the UK Core Skills Training Framework (UK CSTF).

**Instructions**  
In order to complete this learning, visit each of the chapters shown below; a green tick appears on the Main Menu

Remember to close elearning packages correctly the biggest reason people do record their elearning is they do not click on the home key at the end of completing elearning.

Click the Close icon to exit the course correctly >>>

